

**Oakland/Berkeley Association of REALTORS®**

**Limited Function Referral Office (LFRO) Certification Form**

**To Designated REALTORS®:** Please complete the following and return it to [charisse@theobaor.org](mailto:charisse@theobaor.org), by fax to 510-848-2439, or to the association office at 2855 Telegraph Ave. Suite 600 Berkeley, CA 94705.

In accordance with the Oakland/Berkeley Association of REALTORS® bylaws, this will certify that the undersigned Designated REALTOR® (or his firm) has a direct or indirect ownership interest in an entity engaged exclusively in soliciting and/or referring clients and customers to the REALTOR® for consideration on a substantially exclusive basis and are not participants or subscribers in any Multiple Listing Service (“MLS”).

**This will also certify that all of the licensees affiliated with that entity (list provided below) are solely engaged in referring clients and customers and are not engaged in listing, selling, leasing, renting, managing, counseling, appraising, or arranging financing for real property and are not participants or subscribers in any MLS.**

(Please include agent's name and license#)

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The exemption for any licensee included on the certification form shall automatically be revoked upon the individual being engaged in real estate licensed activities (listing, selling, leasing, renting, managing, counseling, appraising, or arranging financing for real property) other than referrals or upon their joining an MLS, **and dues for the current fiscal year shall be payable.**

Certified by \_\_\_\_\_ Date \_\_\_\_\_  
(Designated REALTOR®) (print or type name)

Signature of Designated REALTOR® \_\_\_\_\_  
(or appointed designee)

Name of Brokerage \_\_\_\_\_

Name of LFRO Entity \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_